

STANDING RULES
CACTUS WREN DECORATIVE ARTISTS CHAPTER
AS AMENDED February 2021
SOCIETY OF DECORATIVE PAINTERS

MOTTO: "WE ARE AWARE; WE DO CARE; WE DO SHARE"

1. The financial records and the budget shall be kept on a calendar year basis from January 1 to December 31.
2. The budget shall be presented and approved during a meeting in the first quarter of each year.
3. The dues for each member shall be \$15.00 per calendar year. The dues for business members shall be \$20.00 per calendar year. New members joining during the months of June through September will pay \$7.50.
4. Non-resident members of the Society and non-member guests may visit this Chapter no more than two meetings annually.
5. Regular meetings are normally held monthly with the exception of July and August.
6. All materials needed for Cactus Wren Decorative Artists sponsored activities should be purchased whenever possible from a member shop.
7. Door prize donations are limited to \$10.00 per item. Shop owners and members are encouraged to donate their own paintings. However, members who hesitate to do this may donate other prizes such as art supplies, books or other painting related items.
8. A paint-in is a class of three to six hours. Member's fee is \$5.00 each; non-member's fee is \$7.50 each to CWDA. Teachers are asked to donate their time. Each class must consist of a minimum of 5 students.
9. Paint-In and teachers for getaway will be given \$50.00 per class, regardless of the length of the class.
10. A seminar is a class of at least six or more hours. Teachers are compensated for this and fees are set accordingly.
11. Seminars sponsored by the Chapter will be open to non-members only after any waiting list is depleted and/or there is an opening. The fee for non-members will be \$15 more than the fee for members.
12. All paint-ins and seminars must be approved by the Board of Directors and/or membership. All teachers booked must be approved by the Board of Directors prior to the signing of the mandatory contract.
13. Procedural Rules: If any member has a request, suggestion or complaint needing attention or action by the Board of Directors, the following is suggested:

- a. Contact the President or, if unavailable, the officer of the Board succeeding in authority, and inform the officer of the nature of the concern, followed immediately by a complete, detailed written explanation and account of same.
 - b. The President may invite the member to the next Board meeting or may call a special Board meeting if deemed necessary.
 - c. Other members, committees, etc. involved may also be invited to present views to the Board.
 - d. The Board shall take action on the concern to solve it in a fair and equitable manner.
14. A grant may be presented annually to the 1st Vice President/President Elect for the purpose of attending the Annual Meeting and Convention of the Society. Monies received will cover registration, transportation and Chapter Gathering. If the 1st VP/President Elect is unable to attend, the grant may be offered to another officer in proper succession. The officer receiving this grant must attend the President's Party, the Chapter Gathering and the General Meeting and shall provide a report to the Chapter at the next regular meeting. The grant shall include per diem in the amount of 75% of the hotel fees at a Conference hotel if staying alone, 100% of her share of hotel fees at a Conference hotel if sharing a room OR \$125.00 a day, whichever is greater, not to exceed 6 days.
 15. A grant may be presented annually to all elected officers who are registered for Convention to attend the Chapter Gathering if they so desire.
 16. Election of officers shall normally be held each year in the fall.
 17. A memorial amount of \$100.00 will be sent to the IMSDP for any current Cactus Wren member who has passed away, to be determined at the time the memorial is sent.
 18. Official charity may be chosen on an annual basis for donations.
 19. The Chapter's video screen, projector and other monitoring system are to be stored in our air-conditioned rented storage unit.
 20. The chapter's laptop and case are to be used by the current Treasurer for his/her duties as Treasurer.
 21. At the end of each year, the excess funds are to be split between Savings and the Education Fund.
 22. The Chapter will pay for one hotel room on set-up night of seminar; ~~and~~ dinner for the chairperson and co-chairperson up to \$20.00 per person per night, Thursday through Sunday, of the Seminar; and one seminar day for chairperson and co-chairperson.
 23. General meetings and/or paint in's or seminars may be held via zoom/electronics when deemed necessary by the board.
 24. These Standing Rules may be amended by a majority of the voters at any meeting in which a Quorum is present.

Revised & updated February 25, 2021